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| LOCATION: Parochial House TIME STARTED: 19.00 TIME FINISHED: 20.30 |
| PRESENT: Fr Michael Sheehan, Angela Brady, Patrice Madden, Kristin Neeson, Martin McLaughlin, Ollyn O’Neill, Aidan Walker, Marion Woods |
| APOLOGIES: Maire McGrady, Gareth O’Hare, |
| **Exceptional Items:**  |
| Ollyn, Patrice and Aidan gave notice of their intention to resign from the PPC in June 2024 after 6 years of dedicated service. The Chair thanked them for their valuable contribution during these years and wished them the best on behalf of the remaining members. |
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| Item 1 **Opening Prayer** |
|  Notes of Discussion | Action/s |
| Marion read the Gospel of the day – Mark 8:11-13 | Martin to prepare prayer for the next meeting |
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| Item 2 **Minutes of Last Meeting**  |
|  Notes of Discussion | Action/s |
| Minutes of October 2023 meeting were approved  | Marion to arrange publication on website |
| Item 3 **Review Advent and Epiphany events** |
|  Notes of Discussion | Action/s |
| * It was agreed that the petitions at both events were an important element and also very moving. It was also acknowledged that parishioners seem keen to contribute to the two events in the form of the petitions and this is good for future years.
 | Both events to be held during the Advent and Christmas season of 2024 |
| Item 4 **Tenebrae Service** |  |
|  Notes of Discussion |  |
| * The Tenebrae Service will take place on Wednesday 27th March at 7pm in the church.
* Petitions for the service – a box for collection of petitions to be left in the church from the first Sunday in March with final collection on Sunday 24th March.
* The event will be advertised to parishioners. Advertising to commence the weekend of 9/10th March and end on Sunday 24th March.
* PPC members will have roles during the service including controlling lights; music and taking part in the readings of the service. Readings will be allocated at the next PPC meeting on 11th March.
* Tuesday 26th March will be a rehearsal in the church for PPC members at 7pm.
* Monday 25th March – several PPC members will sort the petitions - at 7pm in the Sacristy
 | * Aidan and Fr Michael to organise slides
* Ollyn – music and Maire - lights
* Angela, Patrice, Aidan & Martin to sort.
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| Item 5 **Gathering of newly baptized and families** |
|  Notes of Discussion | Action/s |
| * It was decided by members that the month of June would suit better for this event.
 | * A Date in June to be agreed
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| Item 6 **Parish Community Matters** |  |
|  Notes of Discussion | Action/s |
| * Parish Booklet – the information on the parish website relating to parish groups is currently up to date. It was agreed that it would be useful to put a notice in the bulleting asking group leaders to check the details on the website and inform the parish secretary should any changes occur.
* Volunteer recruitment – Given that 3 members of the PPC have indicated their intention to step down in June 2024 after six years of dedicated service it was agreed that a focus on recruiting new PPC members would be of utmost importance and urgency.
* Welcome matters – A Welcoming team is firmly established currently at the 6pm Saturday Mass. The volunteers are well known and are dedicated in this role. It was agreed that a focus on the 9am and 11am Sunday mass times is important and some members felt they could offer their time and skills to form a welcoming team at these times if other parishioners could also be encouraged.
* Gathering of ideas – this was acknowledged by members as an idea formulated during the November and January planning sessions.
 | * Consider how to recruit at the next meeting of PPC
* Patrice volunteered to form a welcoming team at the 9am Sunday mass.
* To be discussed further at the next PPC meeting.
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| Item 7 **Talks** |  |
|  Notes of Discussion | Action/s |
| * Members have been looking into how to develop ideas for talks and other events such as music events.
* Some organisations have been approached and there is some potential but nothing confirmed as yet.
* The suggested History walk and talk was discussed and there was a lot of enthusiasm shown for pursuing and promoting this event.
* A suggested topic of interest discussed during the planning sessions was in relation to the area of Finance – and in helping parishioners to understand where help could be obtained for financial matters e.g “Make the Call”.
 | * Members to continue scoping for ideas.
* Aidan to organize
* Martin to pursue
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| Item 8 **Holy Week Events** |  |
|  Notes of Discussion | Action/s |
| * Monday 25th March – as the Feast of the Annunciation falls this year on Holy Monday it has been deferred to 8th April for the celebration of Mass.
* Marion provided an update on the Both Lives talk entitled “God Unborn: Mary Said Yes” which will take place on 25th March at 7pm.
 | * Marion to arrange bulletin notice
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| Item 9 **Advertising events** |  |
|  Notes of Discussion | Action/s |
| * There was acknowledgement, by members, of the need to consider how to be more effective in advertising events etc
 | * To be considered further.
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| Item 10 **Parish Pastoral Council Visibility** |  |
|  Notes of Discussion | Action/s |
| * A suggestion of a coffee event in the St Mochumma room was put forward as an idea to create conversation around the responsibilities, commitment etc that joining the PPC entails. This would also allow parishioners to see who the current members are.
 | * Further discussion at the next meeting to develop this.
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| Item 11 **AONB** |  |
|  Notes of Discussion | Action/s |
| N/A |  |
| **Date of Next Meeting** |  |
| Monday 11th March 7pm – 9pm in Parochial House |  |

Chairperson’s signature Date

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